



**Donald Wescott Fire Protection District  
Board of Directors Meeting**

MINUTES

June 26, 2024, at 4:30 pm  
Location: Fire Station 1, 18650 Hwy 105, Monument, CO

1. Call to Order and Pledge of Allegiance

Board: X Charles Fleece X Mike Forsythe

2. Review and Approval of Agenda. Fleece made the motion to approve the agenda, amended to move new business item (a) to (g). Motion was seconded by Forsythe and passed 2-0.

3. Public Comments (3 minutes)

4. Administrative Report(s)

- a. April Financials – Fleece made the motion to approve both the April and May financials, seconded by Forsythe. Motion passed 2-0.
- b. May Financials – addressed with the April financials.
- c. April Meeting Minutes. Fleece made the motion to approve the April minutes, seconded by Forsythe. Motion passed, 2-0.

5. Old Business

- a. Legal Counsel Emily Powell provided an update on the District merger process with Tri-Lakes Monument Fire Protection District, and reviewed with the Board each of the merger-related documents that will be presented under New Business following the 2023 audit presentation.

6. New Business

- a. 2023 Audit Presentation from Mitch Downs of CBIZ. There were no deficiencies or concerns noted in the audit, and the District received an unmodified opinion.  
MOTION: To approve the 2023 Audited Financial Statements. Forsythe made the motion to approve the 2023 audited financial statements with a second from Fleece. The motion passed, 2-0.
- b. Conduct public hearing on proposed exclusion of real property from the District. Forsythe made the motion to open the public hearing with a second from Fleece. Motion passed, 2-0. Attorney Powell certified for the record that notice of the public meeting was published as required by law, and the District received no public comments prior to the hearing. There were no citizen comments presented at the hearing. The public hearing was closed.
- c. Consider Resolution and Certified Order of Exclusion of real property from the District. Attorney Powell presented the proposed exclusion of real property from the District. Fleece made the motion to approve Resolution 2024-04 and the Certified Order of Exclusion of real property from the District with a second from Forsythe. The motion passed, 2-0.
- d. Consider Quit Claim Deed transferring fire station to Tri-Lakes Monument FPD. Fleece made the motion to approve the Quit Claim Deed transferring the Sun Hills Fire Station to Tri-Lakes Monument Fire Protection District with a second from Forsythe. The motion passed, 2-0.

- e. Consider documentation transferring Volunteer Firefighter Pension Plan to Tri-Lakes Monument FPD as sponsoring employer:
    - i. Joint Assignment of Volunteer Pension Plan
    - ii. Joint letter authorizing direction on Volunteer Pension PlanFleece made the motion to approve the Joint Assignment of Volunteer Pension Plan and the joint letter to FPPA authorizing direction on the Volunteer Pension Plan, with a second from Forsythe. The motion passed 2-0.
  - f. Consider Resolution authorizing transfer of fund balance to Tri-Lakes Monument FPD. Fleece made the motion to approve Resolution 2024-05, transferring the District's fund balance to Tri-Lakes Monument Fire Protection District, except for \$65,000 in the District's account held as retained funds. Forsythe seconded the motion. The motion passed, 2-0.
7. Chief's Report. The Fire Chief reviewed the Chief's Report submitted to the Board of Directors.
  8. Firefighter's Forum – No firefighters in attendance.
  9. Future Agenda Items – July 24<sup>th</sup> is the next meeting to discuss the supplemental plan of dissolution and to formally consider approval of the District's dissolution.
  10. Adjournment. Motion to adjourn from Fleece with a second from Forsythe. The motion passed, 2-0, 5:33 pm.